
THE CLINICAL SHADOWING PROGRAM- 2014

Mentor Student Contract Agreement



Duration of Program: 12 weeks starting from.....

Responsibilities of the mentor:

- 1) To schedule a specific and consistent attachment time with the student consisting of 3 hours per week during actual working hours and to plan it ahead to maximize the clinical exposure of the student to various real clinical situations.
- 2) In case of unforeseen circumstances, the mentor should notify the student and make up for those hours within a reasonable time frame.
- 3) To fill out a **student evaluation form** at 6 and 12 weeks. And to advise the student about areas of weakness and strengths during the program.
- 4) **No educational** sessions or theoretical teaching are required by the mentor, since this will be provided through a structured online program of lectures.

Responsibilities of the student:

- 1) To be **committed to the weekly attachment** schedule and seriously select suitable time from the start. In case of any unforeseen circumstances, you have to make up for those missed hours as soon as the mentor could provide time for you.
- 2) To attend all the **weekly online lectures** and educational video sessions as announced.
- 3) To be committed to the other **educational assignments** and **deadlines** assigned by the program mentors and organizing committee.
- 4) To submit a **monthly progress report** to the clinical shadowing program organizing committee. In this progress report, you will evaluate and give feedback of the assistance you get from your clinical mentor and for the program organizers.

Conditions of termination of the shadow by the program coordinating committee:

- 1) *Missing* three successive attachments with the mentor without making up for these missed hours *within one month*.
- 2) *Missing* three successive online lectures.
- 3) *Failure to submit* any of the monthly progress reports *by their defined deadline*.

Agree

Date

Mentor Name

Signature

Agree

Date

Student Name

Signature