



# Mentor Student Research Link Contract Agreement

## Duration of the program:

**Four** months starting from signing the agreement to completion of the research project (could be extended for additional 2 months if both the mentor and student request the extension and the study type require that).

## 1) Responsibilities of the research mentor:

1. Holding **an individual weekly meeting with your student in link** for follow-up and providing **assistance**.
2. Helping your student to master the following **four skills** throughout the program duration:
  - a. The ability to **think independently** and make informed choices starting by the choice of study subject and design.
  - b. Searching the scientific data bases for evidence based scientific data.
  - c. Understanding the structure of the manuscript.
  - d. Writing a first draft of a manuscript with **the first authorship right** guaranteed to the student and the corresponding authorship for the mentor (on the condition of significant contribution from the student side).
3. Being available by **e-mail** (preferable to phone) for answering questions of the student (the response should be ideally within 48 hours).

## 2) Responsibilities of the student:

1. Attending all the individual **weekly meetings** to update your mentor with your progress and to request help in solving research obstacles. It is the responsibility of the student to accommodate the busy schedule of the mentor to achieve regular meetings.
2. Providing **a monthly progress report** to the FM research committee.
3. Showing satisfactory progress in the above four skills and tasks assigned by your mentor.
4. Presenting the data in a poster or oral presentation format at the end of the program.
5. Working with a great deal of independency on writing and submission of the manuscript till it is eventually published in an international peer reviewed journal.



**Criteria of program cancellation by HRE:**

- 1- Missing deadlines in the early selection period.
- 2- Failure to abide to the essential conditions in the contract.
- 3- Missing deadlines for successive 2 monthly progress reports.

In the case that the mentor doesn't commit to the signed contract, the program committee will attempt providing one more chance with another mentor (if it is possible).

In the case that the student doesn't commit to the signed contract, his research project will be cancelled to give the opportunity to another student.

**By signing this agreement, both the mentor and student declare their full understanding and commitment to the subjects in the agreement.**

**Mentor Name**

**Student Name**

**Signature**

**Signature**

**Date**

**Date**